



EDWARD WILSON PRIMARY SCHOOL

AGREED MINUTES AND ACTIONS FROM THE FULL GOVERNING BODY MEETING HELD ON MONDAY 1ST JULY 2024 6PM AT EW PRIMARY SCHOOL ATTENDANCE

Simon Mair (Chair)	Co-opted	6 Jul 2016 - 5 Jul 2024	✓
Darren Guttridge	Headteacher	n/a	✓
Jo-Anne Ling	Staff	30 Sept 2019 - 29 Sept 2023	✓
Amy Polglase	Co-opted	7 Apr 2022 - 6 Apr 2026	✓
Felicia Wong	Co-opted	19 Sept 2023 – 18 Sept 2027	✓
Thomas Jennings	Co-opted	6 Jul 2022 - 5 Jul 2026	✓
Anjuna Prasher	Co-opted	19 Sept 2023 – 18 Sept 2027	✓
Nariman Abdelrahman	Parent	3 Nov 2021 - 2 Nov 2025	✓
Malak Ibrahim	Parent	6 Nov 2022 - 5 Nov 2026	
Others present			
Jade Costelloe-Tully	Head of School		APOLOGIES
Carol Rowlands	School Business Manager		✓
Pete McGuigan*	Clerk		✓

	ITEM	ACTION
1	Welcome, apologies for absence and declarations of interest	
1.1	Simon (SM) opened the meeting at 6.05 p.m. and welcomed everyone. Apologies had been received and accepted from Jade Costelloe-Tully AND Governors noted the absence of Malak Ibrahim.	
1.2	There were no declarations of interest for the meeting.	
1.3	Darren (DG) led Governors on a tour of the new Additionally Resourced provision.	
2	Minutes of the previous meeting (26.3.24) – accuracy and matters	

	arising	
2.1	<u>Governors agreed the accuracy of the previously-circulated minutes from 26.3.24</u> • PM to upload 26.3.24 agreed FGB minutes to GHub. • SM to sign previous minutes on GHub.	PM SM
2.2	<u>Governors agreed that all actions had been taken, or were on the current agenda,</u> noting that: • SM was yet to circulate proposed roles for Governors for approval. • DG agreed to circulate the 2024 assessment results. • Pigeon deterrence was in hand with Gary the Falcon having a significant impact. • EWPS was in the mid range of benchmarking data and with the currently high level of reserve, was not a priority.	SM DG
3	Headteacher's Report	
3.1	Darren (DG) presented the circulated HT's report papers, and highlighted: • Pupil Premium funding was currently £1455 per pupil per annum, rising to £1480 in the 2024-25 financial year and with 60% of the school eligible, it constituted a large part of the budget. • Applying for PP funding was a parental responsibility, and the advent of Universal Free School Meals was a disincentive for many eligible parents. Carol (CR) noted that ○ a new system of auto-enrolment by WCC could help increase school funding, although parents would still be encouraged to complete the appropriate forms. ○ Ever 6 funding (i.e. for pupils entitled to FSM or PP, the funding continued for 6 years), also helped boost PP funding. • 19% of pupils were on the SEND register (compared to 3 or 4% nationally), including 16 pupils (6%) with EHCPs. • 92% of pupils were EAL, and Arabic and Kurdish were the top languages spoken in the school (27% and 26% - which was the highest Kurdish school population in WCC). • 32 children were expected in Nursery in September, and 27 in Reception, which were good. • Attendance was 93% overall, (which was and improvement), but had been better pre-Covid), with some variation between year groups and other identified groups, including Y2, which was low (91.5%), because of specific medical needs. • Fixed penalty notices (FPNs) were still being issued and there would be new national guidance for the autumn term, with the fine rising to £80). It was important to achieve a reasonable balance between sanctions and support. Repeated absence for holidays / unauthorised leave, was treated more seriously, and the	

	finances were increased. • The 3-year John Lyons funded project to improve attendance would include a 'walking bus', breakfast club and an Attendance Officer, to support families to improve their children's attendance and punctuality. Partners in the programme would be increased to include the Children's Catholic Society, and links to Westbourne Park. • Safeguarding measures included suspension of staff in the event of an allegation of inappropriate behaviour. • there had been a national increase in Exclusion (previously called Permanent Exclusion) of younger children, mainly for emotionally based negative behaviour. • Women's Refuge data would no longer be reported (had been an issue 2 years previously). • There was a high number of disturbing Safeguarding issues which led to Multi Agency referrals (MARF). • 2 reported bullying and racist incidents were judged to be poor behaviour rather than coming under this category. • All teaching was judged good or better. • The forecast EYFS Good Level of Development (GLD) average was 52% in all areas and national comparison data was • Although Y1 phonics screening check results were lower than the target (84%, with a target of 95%), they were higher than the previous year. The current Reception class were doing well, so DG forecast that the results would improve in 2025.	
3.2	Through questioning and challenging DG, Governors highlighted that: • It was difficult for parents to manage attendance when there were siblings at different schools with different dates and rules. DG responded that as far as possible, schools liaised on term dates. • If children were less than 30 minutes late, it was very disruptive to other pupils and their teachers. If they were later than the 30 minute closure time for registers, it was also counted as a half day absence.	
4	Committee reports	
4.1	Carol (CR) reported on the site and services, and highlighted: • problems with flooding from the leaking roof continued, with WCC contractors still working to repair it, with the initial planned 6 weeks of work extended to 9 months. • a significant crack in a lintel was being investigated (currently made safe with Acrow props). CR noted that the cost of repair would be paid by WCC. • the cleaning contract was being taken on by a new company – this was cheaper, and staff were paid at least the London Living Wage	

	(LLW). - the catering contract cost was rising, and staff would be paid the LLW from easter. CR noted that - this had been agreed previously by Governors, but had not been enacted by the company. - if the catering and lunchtime costs were to be reduced, they would need to be organised differently. - replacing or repairing the gates had been fully discussed at the recent Resources committee meeting, which was recommending to the FGB to award the replacement contract to Harling, at a cost of £27k, plus a connection cost to the school electrical supply. After discussion, Governors agreed to accept the Resources Committee recommendation for CR to proceed with the Harling quotation of £27k, as soon as possible. - the Resources Committee had discussed how to prevent pigeon mess and disturbance. Through CR's investigation, it was clear that it would be a complicated and expensive process. Potential solutions had included regular attendance of a hawk to deter them. Governors agreed for CR to investigate and action plastic spikes on surfaces and netting, up to a cost of £20k. Governors agreed that if the cost was more, CR would seek permission from the FGB on GHub. - Afghan resettlement funding from 2021 (£25k) had been credited to the school, but the children had since left, being rehoused in different areas. After discussion, Governors agreed the school's proposal to ringfence the money to spend on current refugee children and families, who were in great need, including £6.5k for supporting 19 families over the Easter break, who had been moved from their hotel because of a fire. Governors noted that identifying individual groups for extra funding could be sensitive and contentious, and agreed to manage communication carefully. They noted that the funding should be spent as much as possible on children's needs and be spent in the spirit in which was allocated.	CR CR
5	Policies	
5.1	<u>Governors agreed the circulated policies for:</u> <u>Anti-bullying</u> <u>Behaviour,</u> noting that there were some changes from the WCC recommended policy, including: - using praise and recognition, rather stickers and prizes for good behaviour, with children encouraged to recognise good behaviour in their peers. - maintaining charts and internal suspensions to manage poor behaviour. <u>Medical Needs</u>	

	• <u>The Emergency Plan</u> • <u>The SFVS form</u>, noting that the Resources Committee would discuss how benchmarking data could be used more effectively and report to the FGB.	Resources committee and FGB agendas
6	Governance	
6.1	DG reported that he was working with WCC to find a potential LA Governor. SM agreed to continue as Chair of Resources until the end of the school year and noted that his term of office would expire on 8.7.24, although would continue as a Governor if re-co-opted by the FGB.	DG

Simon thanked everyone for their work and closed the meeting at 7.45 p.m.

Agreed at the 17.9.24 FGB meeting signed on GHub by Simon Mair.